



Contact tracing QR Code How to Guide

To Enter the Hockey Northland Facility from Wednesday 12th August. You will need to scan yourself into your teams allocated turf zone, and scan yourself out upon exiting the premises. This is **Compulsory** for anyone who enters the facility and shall remain in place until further notice.

HOW TO

- Prior to turning up check if your phone has a QR code reader –some are built in otherwise you can download a QR scanner app from the



Play store

or

Apple App store



- When you arrive at the facility remain in your vehicle until your allocated time slot as you won't be able to enter earlier.
- At your allocated time head to the entrance of the zone you will be entering into.
- Have your phone ready (the camera).
- As you enter you will need to scan the provided ENTRY QR code with the phones camera setting and a link to re direct you to the HOCKIO website will pop up on your screen.
- Click on the link and it will take you to the entry details page.
- You will then be prompted to enter your name, address, email and contact number. You will only need to do this once; the details you entered will be saved to your phone for the next time.
- You are able to enter up to 5 other people (children etc.) and their information will be stored on your phone for future visits.
- Follow the on screen prompts as required and a  will come up on your screen allowing you to enter the facility.
- To leave the facility you will need to either press the DEPART button from login page or scan the EXIT QR code to sign out and a  Will show up once signed out.
- Please note –
 - The information will be stored on your phone so you do not have to re-enter every time you enter, just scan the code and follow prompts.
 - Anyone entered with you on your phone needs to leave at the same time as you so signed out together.
 - If you have to sign in on a different phone for any reason you will need to re- enter your details Name, address, email and contact number these will be saved on the device.

If you have any queries please contact Admin@northlandhockey.org.nz